

Service Agenda

Virtual Review

July 9-13, 2018

June 6 at 12:00 pm ET: Course Disposition List/Review Expectations Conference Call (30 minutes)

- Discuss course disposition list with course managers
- Course material requirements (instructor/student/assessments)
- Course material upload deadline: **June 25, 2018**
- Rigor of review (Bloom's taxonomy, levels of credit)
- Online team environment and workflow
- Agenda overview and scheduling

Monday, July 9, 2018 at 1:00 pm ET: Team In-briefing Conference Call (30 minutes)

- Course managers provide a brief overview of course mission to team
- Present some tips for course navigation
- Identify any sequences or unique course nuances

Monday, July 9, 2018 to Thursday, July 12, 2018: Team Course Review

- Potential outreach course managers with questions

Friday, July 13, 2018 at 1:00 pm ET: Exit Briefing Conference Call

- Faculty who are available will attend
- ACE staff present an unofficial report of the team's findings

Conference Call Information

Toll-free Dial: 1-877-366-0711

Participant code: 38-32-62-70#