

PARTICIPANT QUESTION	ACE RESPONSE
<p>I've heard that there may be an option to "split" host institutions to potentially have 2 different hosts. What are thoughts on this regarding depth/breadth of gaining experiences from one institution or two?</p>	<p>Although ACE has permitted split placements during the Fellowship year, this is not the optimal Fellowship type because it does not allow for a fully immersive experience. However, we provide guidance on conducting two unique placements to create a well-rounded fellowship year during the Orientation.</p>
<p>How are duties and responsibilities typically covered for the fellow during their time away?</p>	<p>Some Fellows have used their sabbatical option to conduct the ACE Fellowship. However, if you cannot exercise this option, we encourage Fellows to practice leadership development in place. Assign some duties to junior staff members to grow their leadership experience. Fellows should plan to offload at least 30% of their responsibilities. Knowing this may not always be possible, we provide several recommendations during the Orientation.</p>
<p>Is there scholarship or a grant to help offset institution fees?</p>	<p>Yes. There are currently two scholarship options available. One is from a generous gift from Cengage, and the other is from the Council of Fellows, the alumni/ae group of the ACE Fellows Program. Nominators can indicate their interest in receiving a scholarship as part of their application. Any submissions we receive are placed into a review pool and vetted before they are awarded.</p>
<p>When looking at fellows' applications, do you have a preference for the timing of placement, or a balance across all applicants?</p>	<p>No. We do not rank order potential candidates based on the placement selection in their application. We accept qualified candidates into the program regardless of placement selection. The balance that we are looking for is demographic - gender, race, institutional type, functional roles, and backgrounds.</p>
<p>Could you please say more about the intent / parameters of the budget for professional development?</p>	<p>The professional development budget is given to the Fellow from the home/host institution, depending on their Fellowship selection. Please see slide 11 in the PDF for the specific breakdown. The professional development budget is limited, so Fellows should be judicious in how they use the funds. The three mandatory program retreats should be factored into that budget to include travel, hotel, meals, and per diem. The nominating institution pays for any costs for the Orientation. Campus visits and other meeting registration fees can come out of the professional budget if the Fellow has the funds to support them.</p>

PARTICIPANT QUESTION

Any recommendations on assistance with CV's?

I thought I saw a rule that only 2 nominations were allowed: per acenet.edu: "any ACE member institution may submit nomination forms for up to two candidates annually for the ACE Fellows Program."

How prescribed or predetermined are the projects / duties from the host organization?

More information or exemplars for "learning contracts"?

ACE RESPONSE

CVs of no more than five pages should include the following information:

- Education: degrees, granting institutions, discipline, year; Include any important education that did not lead to a degree.
- Academic positions: Titles (please provide in full), institutions, years of service, date of tenure (where applicable), professional status. For your current position, note the range of responsibilities and leadership accomplishments.
- Administrative positions: Titles, institutions, years of service, date of tenure. For your current position, note the range of responsibilities and leadership accomplishments.
- Summary of scholarship, including publications, presentations, creative works, etc.
- Summary of teaching.
- Service to the college/university, profession, or community:
 - Summary of international visibility and service
 - Summary of leadership development (programs attended, experiences created by/for you)
 - Summary of honors and awards received

We have removed this requirement and no longer prohibit how many Fellows an institution can nominate. Thank you for alerting us. We'll update the website.

They are not. When a Fellow identifies a host institution of interest, we reach out to the institution on their behalf and share the Fellows CV and interest statement with them. From that information, the host institution decides to decline or interview the Fellow. During that conversation, the host institution and the Fellow should discuss initiatives of interest and what the host institution would like the Fellow to explore for them. But remember, Fellows are not employees or consultants of the institution. They are there to learn, so any assigned project should not consume more than 30% of the Fellows overall time at the institution.

We do not provide examples for learning contracts. The learning contract is in a template form so Fellows need to respond to the questions posed in that document. Fellows will receive input and recommendations from their Sages and the ACE leadership team.