### Fee Schedule: Course/Examination Onsite & Virtual Reviews

**Effective July 1, 2014**

#### Review Readiness Fees:
- **Application Processing & Pre-Review**
  - New Organization: $4,000 *plus travel* if applicable
  - Participating Organization: $3,000

#### Review Fees:
- **Review Set Up & Administration**
  - Onsite Review: $8,000 *plus travel*
  - Virtual Review: $6,500

#### Per Course Fees:
- **Reviewer Honoraria & Expenses**
  - 1 to 25 Courses/Exams: $1,100
  - 25+ Courses/Exams: $1,000

*ACE CREDIT® reserves the right to determine if the content and scope of a course is too broad to be treated as a single course, please consult with ACE CREDIT Staff.*

#### Travel Costs:
- **Airfare & Ground Transportation:** Billed at cost – economy class
- **Per Diem, Hotel & Lodging:** Varies

#### Annual Fees:
- **National Guide Maintenance; College & University Partnerships; and Learner Advocacy & Support.**
  - 1 – 25 Courses/Exams: $1,800
  - 26 – 100 Courses/Exams: $3,000
  - 101+ Courses/Exams: $5,500

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1. Review Readiness fees are due with the submission of an Application and are non-refundable.
2. ACE assesses a 37% administrative fee on travel costs, for the coordination of travel arrangements.
3. Organizations that have not participated in a review within the last 5 years may be considered a new organization.
4. If an organization decides to change from an onsite review to a virtual review, the difference in the review fees are transferable and are non-refundable. If an organization decides to change from a virtual review to an onsite review, the additional review fees become due immediately.
5. ACE follows the GSA-approved rates for the city, state and county where the review takes place to determine the estimated hotel, lodging and per diem rates for team members.
6. All participating organizations are required to remit annual fees. The annual fees for new organizations will be prorated during the first year of participation in the program.