### AGREEMENT

#### FOR

## SCHOLARLY EXCHANGE AND COLLABORATION

# BETWEEN KONAN UNIVERSITY

## AND THE STATE UNIVERSITY OF NEW YORK AT BUFFALO

In recognition of common interests shared and as an expression of the desire to expand and strengthen the relationships developed between the two institutions, Konan University (hereinafter referred to as "Konan") and The State University of New York at Buffalo (hereinafter referred to as "UB") agree to continue a program of academic exchange. The specific parameters of this exchange are set forth below.

### 1. Exchange of Faculty and Administrative Staff

The faculty and administrative staff exchange program will seek to enhance the development of joint educational and research efforts and to strengthen programs in which there is a need for special expertise.

- 1.1. UB and Konan will consider each request for exchange of faculty and administrative staff on an individual basis.
- 1.2. Exchange participants will be nominated by the responsible office at the sending institution. The nomination will specify the length of stay intended for each visitor and will outline the proposed program and objectives.
- 1.3. Exchange participants who are faculty researchers will be granted access without charge to library materials necessary for academic pursuits, as well as archives and laboratories required to conduct research.
- 1.4. Travel arrangements and the cost of travel for exchange participants between Kobe and Buffalo are the responsibility of the sending institution.
- 1.5. Exchange participants should have sufficient language proficiency to ensure a productive experience. Each institution reserves the right to impose specific language

proficiency requirements based on the proposed program and objectives.

- 1.6. The host institution will make accommodations available to faculty exchange participants at no cost and will assist with living expenses.
- 1.7. Each institution will provide accommodations at no charge to administrative staff members visiting the other institution for purposes of professional development. Such free accommodations shall not exceed eight weeks each year.
- 1.8. Exchange participants must carry comprehensive health insurance valid in the host country. The host institution will assist participants in obtaining coverage when necessary. Exchange participants will be charged the prevailing contractual rate for such insurance.

### 2. Exchange of Students

UB and Konan may nominate students (undergraduate, graduate, or a combination of both) for programs of study normally extending up to one academic year. The receiving institution will consider these applications in accordance with its standard practice for admission of exchange students, although it will respect to the greatest extent possible the nominations of the sending institution.

- 2.1. UB and Konan may exchange up to three students each academic year, or six students for one semester each.
- 2.2. Students will maintain registration at the sending institution and will be charged no entrance examination fee, admission fee, or tuition by the receiving institution.
- 2.3. Students in degree programs must satisfy language proficiency requirements of the host institution.
- 2.4. Konan students who wish to study at UB for one academic year or less and who are not degree candidates must submit TOEFL scores of 173 (500) or better. Students who submit TOEFL scores of less than 213 (550) will be assigned to appropriate English as a Second Language courses and must restrict their academic load.
- 2.5. Konan students who wish to improve their English language proficiency may enroll in UB's English Language Institute (ELI).
- 2.6. Exchange students will be expected to abide by the laws and customs of the host country and by the policies and regulations of the receiving institution.

- 2.7. Exchange students who fail to maintain satisfactory academic performance and/or who violate the rules and regulations of the receiving institution may be subject to dismissal from the exchange. Every effort will be exercised to consult with appropriate officials of the sending institution prior to any sanction or disciplinary action.
- 2.8. Each institution will establish dates for receipt of nominations of students for enrollment in academic year programs. Admissions decisions will be made in a timely manner and the sending institution notified of the decision. Students will be expected to arrive at the host campus by the date designated for new international students.
- 2.9. Exchange students will be responsible for travel costs, living expenses, university fees, books, stationery, field trips, and incidental personal expenses.
- 2.10. Konan will arrange for UB students to live with families. UB will arrange for Konan students to be housed in Residence Halls or appropriate University accommodations if applications are received for such accommodations in advance. Housing costs are the responsibility of the exchange student.
- 2.11. Minor illnesses may be treated at the receiving institution's health center. However, hospital and other medical expenses are the sole responsibility of the student. Each student is required to have adequate medical insurance coverage while in the host country.

### 3. Other Considerations

- 3.1. This exchange is based on reciprocity and equal numbers of participants should be exchanged over the five-year term of this agreement.
- 3.2. Each institution will designate an office and officers for general program administration. Officers will be in regular contact with one another, especially with regard to exchange details necessary to implement this agreement.
- 3.3. Short-term faculty or administrative visitors and participants in other exchange activities arranged through special relationships between Konan units and UB departments are not to be counted toward the numbers agreed to within this exchange document.

### 4. Term of Agreement and Renewal

This agreement is effective September 1, 2002 and will remain in effect for a period of five years. During academic year 2006/2007 the exchange will be reviewed by each institution and a decision made to extend or terminate the agreement. In the event of major revision or cancellation of this agreement, the receiving institution will provide current participants with the opportunity to complete their approved program.

In Witness Hereof, the duly authorized representative of each institution agrees to the provisions of this document.

Buffalo, New York, United States of America September 3, 2002

For the STATE UNIVERSITY OF NEW YORK AT BUFFALO

For KONAN UNIVERSITY

William R. Greiner President Yoshizo Ikegami Chairperson of the Board of Trustees

告识英斌

Hidenari Yoshizawa President

Konan Gakuen