Military Programs
Military Evaluations · Joint Services Transcript (JST)

U.S. (service branch) Occupation Evaluations
Location, State
Dates, Year

DIRECTIONS: Please provide directions to the review location from the hotel.
POC: Name and phone number.

AGENDA

Tuesday, Month XX

7:30 am
ACE Team Arrives

8:00 am
Formal Introductions and In-Brief
Building:
Room:

9:00 am
ACE Team Interviews
Occupation Designator: Occupation Name
Building:
Room:

E4 Interviewee Name
E4 Interviewee Name
E5 Interviewee Name
E5 Interviewee Name
E6 Interviewee Name
E6 Interviewee Name

9:50 am
Break

10:00 am
ACE Team Interviews
Occupation Designator: Occupation Name
Building:
Room:

E7 Interviewee Name
E7 Interviewee Name
E8 Interviewee Name
E8 Interviewee Name
E9 Interviewee Name
E9 Interviewee Name

10:50 am
Break

11:00 am
Team Work

12:30 pm
Lunch

1:30 pm
Team Work

4:30 pm
Exit Briefing *(Time may shift pending team workflow)*

Agenda Subject to Change
For each occupation designator, all interviewees must be present at the specified interview time before the review will start. If all of the occupation representation is not present, the review is subject to cancellation.

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