

**HOTEL AND TRAVEL INFORMATION
PORTLAND, OR
July 15-17, 2014**

- Hotel:** [Hilton Portland & Executive Tower](#)
921 SW Sixth Avenue
Phone: 503-226-1611, Fax: 503-220-2565
<http://www3.hilton.com/en/hotels/oregon/hilton-portland>
- Reservation:** **Friday, June 27, 2014 is the deadline to make hotel room reservations.** You are responsible for making your hotel reservation. Participants who need lodging, should stay at the program hotel.
- Rate:** The group rate is \$209, plus all applicable state and local tax (currently 12.5%, plus 2% tourism fee/per night-*subject to change*). The hotel requires a valid major credit card number to guarantee a reservation. You may make reservations by calling 1-800-HILTONS (mention ACE) or book online using this link: [2014 July Institute for CAO Hotel Reservations](#).
- Reservations must be made on or before the deadline date.**
- Check-In/Out:** Check-In: 4:00 pm Check-Out: 12:00 Noon
- Hotel Parking:** Self-Parking: Not Available Valet Parking: \$32/a day (*all subject to change*)
- Transportation:** For travelers flying on American Airlines, discounted fares are available. Travelers can receive a 5% discount off applicable fares. Please refer to **American Airlines Meeting ID A8574DS** when making arrangements. The discount can be booked on-line at www.aa.com/group for AA/AE flights only, without a ticketing charge. Use the ID Number noted above **without the preceding A** as the AA.com Promotion Code.
- Air travel can also be arranged by making reservations through: your travel professional; ACE's official travel company, **American Express Business Travel**, at 1-800-872-9954; or to receive the discounts call American Airlines directly at 1-800-433-1790.
- Participants can also receive discounts if they rent a car with the Avis Worldwide Discount (AWD) program. Contact Avis 1-800-331-1600 or 1-888-754-8878; refer to AWD: T014399). To book online, use the following link: <https://www.avis.com/AvisWeb/reservation/Reservations T014399>.
- Airport:** Portland International Airport (PDX) (Distance: 10 miles, 30 minutes)
http://www.portofportland.com/PDX_Home
- Seattle-Tacoma International Airport (SEA) (Distance: 175 miles, 2.5 hours)
<http://www.portseattle.org/Pages/default.aspx>