SOLDIER, I AM

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# JOINT SERVICES TRANSCRIPT





## \*\*UNOFFICIAL\*\*

**Transcript Sent To:** 

SOLDIER, I AM

Name: SOLDIER, I AM

SSN: XXX-XXXXX
Rank: First Sergeant (E8)

**Status:** Active

#### **Military Courses**

		<del>-</del>		
Military	ACE Identifier	Dates Taken	ACE	
Course ID	Course Title		Credit Recommendation	Level
	Location-Description-Credit Area	as		

750-BT **AR-2201-0399 V0** 23-SEP-1990

**Basic Combat Training:** 

Upon completion of the course, the recruit will be able to demonstrate general knowledge of military organization and culture, mastery of individual and group combat skills including marksmanship and first aid, achievement of minimal physical conditioning standards, and application of basic safety and living skills in an outdoor environment.

• First Aid	1 SH	L
• Marksmanship	1 SH	L
Outdoor Skills Practicum	1 SH	L
Personal Physical Conditioning	1 SH	L

(10/00)(10/00)

7-12-C20-42A **AR-1408-0200 V01** 13-SEP-1993 to 16-DEC-1993

**Adjutant General Officer Basic:** 

Center for Information Dominance

Fort Meade, MD

Upon completion of the course, the student will be able to write memos, letters, and reports; supervise personnel activities, including classification, record keeping, career development, awards, and transitions; and describe operational and supervisory aspects of personnel administration systems.

Business Communications	3 SH	L
Office Administration	2 SH	L
Personnel Supervision	3 SH	L
Records Management	1 SH	L

(9/96)(9/96)

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DD-1512-0003 **DD-1512-0003 V01** 06-SEP-1995 to 21-DEC-1995

#### **Defense Equal Opportunity Management Institute:**

Defense Equal Opportunity Management Institute

Patrick AFB, FL

Upon completion of the course the student will be able to effectively communicate in small groups; identify barriers to communication; mediate conflict situations; recognize the influences of stereotypes on perceptions; use feedback skills; use persuasive speech; speak extemporaneously; demonstrate effective writing skills using short report writing; prepare background papers, position papers, and official policy letters; identify the nature of diversity; recognize individual differences and similarities in various environments; establish norms for group dynamics; apply theories of motivation to groups; describe task functions in small group interaction and differentiate between formal and informal groups; identify interpersonal and intrapersonal conflict; negotiate; apply the concept of organization to systems; identify concepts and types of power; recognize stereotypes and the effect of perceptions on intergroup dynamics; communicate across differences of culture, gender, and race; recognize differences between racism, sexism, discrimination, and prejudice with particular attention paid to institutional discrimination; differentiate between concepts of culture and race; be cognizant of the history of racism in the military and identify contemporary racism where it exists; be knowledgeable about African American, Asian American, Jewish American, and Arab American history, sociology, and ethnicity and apply this information to contemporary issues; identify the majority white experience in the United States and consider the dynamics of majority-minority relations; possess administrative skills including action planning, intervention techniques, managing EO programs, and interviewing techniques; process assessment data, develop surveys and questionnaires; perform a unit climate assessment and interpret survey data; present briefings as an equal opportunity staff advisor; identify the impact of sexual harassment on the individual, society, and unit readiness; define affirmative action goals and processes; and use the demographic and social issues of Work Force 2000.

•	Basic Communication Skills	3 SH	L
•	Introduction To Ethnic And Gender Differences; Pluralism And Diversity or Race, Ethnicity, and Gender	3 SH	L
•	Introduction To Survey Methods And Analysis or Introduction To Social Science	1 SH	L
•	Introduction to Social Science or Introductinon to Behavioral Science	3 SH	L
•	Jewish Studies	1 SH	L
•	Public Administration or Policy Implementation	3 SH	L
•	Public Speaking, Rhetoric, Argument and Debate or Persuasive Techniques	2 SH	L
•	Administrative Practices	1 SH	U
•	Applied Field Methods In Social Science	1 SH	U
•	Communication And Presentation Skills	1 SH	U
•	Field Study or Practicum in Social Science	1 SH	U
•	Human Resource Management	1 SH	U
•	Instructional Methods	1 SH	U
•	Racism/Sexism In The Military	1 SH	U

(5/92)(5/92)

SAM-C **DD-1408-0038 V01** 05-MAR-1999

#### **International Security Assistance Management CONUS:**

Defense Institute Of Security Assistance Management

Wright-Patterson AFB, Dayton, OH

Upon completion of the course, the student will be able to understand and analyze the acquisition and supply-chain functions as implemented in international environments.

• Supply Chain Management

3 SH

U

(4/00)(4/00)

DD-1512-0004 **DD-1512-0004 V01** 25-OCT-1999 to 05-NOV-1999

**Equal Employment Opportunity (EEO) Specialist:** 

Defense Equal Opportunity Management Institute

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Patrick AFB, FL

Upon completion of the course, the student will be able to relate effectively to others from diverse backgrounds, understand and address personal and institutionalized forms of discrimination and develop and implement strategies for resolving individual or group problems in organizational settings.

Cultural Diversity
 Interpersonal Relationships In Organizations
 3 SH
 U

(3/01)(3/01)

QTC-010 AR-1406-0193 V01 19-MAR-2001 to 23-MAR-2001

**Facilitator:** 

NGB Professional Education Center

Camp Robinson AR

Upon completion of the course, the student will be able to facilitate meetings. Knowledge and skills include meeting management, team building, group dynamics, adult and experiential learning, communication, and conflict management.

Small Group Communication

3 SH

L

(6/98)(6/98)

7-12-C23C AR-1408-0201 V02 16-JUL-2001 to 27-JUL-2001

7-12-C23 Adjutant General Officer Advanced Reserve Component Phase 2:

Adjutant General School

Personnel Supervision

Ft Jackson SC

Upon completion of the course, the student will apply basic supervisory skills.

2 SH

L

(9/97)(9/97)

DINFOS-PAOOC **DD-0504-0024 V01** 02-AUG-2004 to 13-AUG-2004

## **Public Affairs Officer Qualification:**

Defense Information School

Ft. Meade, MD

Upon completion of the course, the student will have the skills to manage a public affairs office, plan and supervise processes and techniques, direct internal and external communications, and manage media communication for a public affairs office.

News Writing And Editing	3 SH	L
• Principles Of Public Relations	3 SH	L
Public Speaking	1 SH	L
<ul> <li>Advanced Public Relations</li> </ul>	3 SH	U

(2/05)(2/05)

**Military Experience** 

Occupation ID	ACE Identifier	Dates Held	ACE	
	Title		Credit Recommendation	Level
	<b>Description-Credit Areas</b>			

MOS-09S10

NONE ASSIGNED 01-JAN-2005

**Officer Candidate School:** 

Provides training to become a commissioned officer in the U.S. Army.

• None

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21B10 Primary MOS-21B-001

01-MAR-2005

#### **Combat Engineer:**

Engages in vertical, road, bridge, and airfield construction and rigging, bridging, and demolition activities. Has knowledge of the hardware and associated and software of the integrated communication system, FBCB2, which enables real-time battlefield communications. Uses system for command, control, and information purposes. Assists combat engineers, bridge, and powered-bridge specialists in performance of duties; reads, interprets, and plots maps, overlays, and photos; assists with tactical operations; and uses hand tools and engineering tools.

• Credit may be granted on the basis of individualized assessment of the Student L

(9/04)(11/10)

MOS-12B10 Duty NONE ASSIGNED 01-MAR-2005

#### **Combat Engineer:**

Engages in vertical, road, bridge, and airfield construction and rigging, bridging, and demolition activities.

• None

42A40 MOS-42A-001

01-JAN-2011

#### **Human Resources Specialist:**

Participates in occupational classification and management of human resources; supervises activities including maintaining personnel records and processing personnel actions for service members and their families. Prepares reports on staffing levels and status of personnel; evaluates personnel qualifications for special assignments; prepares and processes requests for transfer or reassignment; processes classification/reclassification actions; prepares orders and requests for orders; prepares and maintains officer and enlisted personnel records; prepares and reviews personnel casualty documents; monitors suspense actions; initiates, monitors, and processes personnel evaluations; transfers records; processes soldiers for separation and retirement; processes and executes personnel service center level procedures and actions; processes applications for officer candidate school, warrant officer flight training, and other training; processes recommendations for awards and decorations; processes bars to reenlistment and suspension of favorable personnel actions; initiates applications for passports and visas; monitors appointment of line of duty, survivor assistance, and summary court officers; processes line of duty investigations; processes deployment forms; prepares letters of sympathy to next of kin; types correspondence and forms in draft and final copy; posts changes to Army regulations and other publications; prepares and maintains files on an automated data processing system; applies knowledge of provisions and limitations of Freedom of Information and Privacy acts. Provides technical guidance and training to subordinates. Supervises specific personnel functions in a small human resource office, battalion, and human resource services support activity; advises commanders on soldiers and personnel readiness and strength levels of supported reporting units; reviews consolidated reports, statistics, applications, and prepares recommendations for personnel actions to higher headquarters; reviews and prepares reports and data on staffing levels of personnel and makes duty assignments of enlisted personnel; reviews cyclic and other reports to assess systems performance; maintains liaison with servicing data processing facility and field managers of interfaced systems. Supervises quality assurance procedures; advises commander, adjutant, and other staff members on human resource administration activities.

Business Communications	3 SH	L
Office Administration	7 SH	L
Word Processing or Computer Applications	3 SH	L
• Field Experience In Management	3 SH	U
Human Resources Management	3 SH	U
Management	3 SH	U

(9/04)(9/04)

MOS-35L10 Primary NONE ASSIGNED 21-JUL-2014

**Counter Intelligence Agent:** 

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The Counter Intelligence (CI) Agent is able to operate as part of an Army modular component to a Joint Task Force organization and conduct operations in a joint/combined operational environment. Supervises and conducts investigations, collections and operations to detect, identify, counter, exploit and neutralize adversarial, Foreign Intelligence Service and Terrorist (AFIST) threats to Army and Department of Defense (DoD) Equities. Utilizes appropriate reporting and communications equipment. Duties outside this scope are authorized only with approval of HQDA, DCS, G-2.

None

NONE ASSIGNED -- Occupation not evaluated by ACE or not evaluated during the time frame held by service member.

#### **College Level Test Scores**

#### College Level Examination Program (CLEP) & DANTES Subject Standardized Tests (DSST)

		Recmd	Required	Student's	Sub	Sub	Verbal
Date Taken	Title	Hrs	by ACE	Score	Score1	Score2	Score
13-JAN-2011	Introductory Sociology	3	50	53			
19-JAN-2011	Principles of Supervision	3	400	405			
19-JAN-2011	Environment and Humanity: The Race To Save The Planet	3	46	55			
20-JAN-2011	Ethics in America	3	400	427			
20-JAN-2011	Principles of Supervision	3	400	420			
20-JAN-2011	Personal Finance	3	400	406			
24-JAN-2011	Physical Geology	3	46	53			
25-JAN-2011	Introduction to Business	3	400	420			
<b>Defense Langu</b>	age Proficiency Test (DLPT)	Student	AC	E Recomme	nded Cre	dit	
Date Taken	Title	Score	Listeni			Speaking	
01-NOV-2011	Spanish	3+					
01-NOV-2011	Spanish	3					
05-NOV-2011	Spanish	2					

Exams taken after 31 October 2011 may have recommended college credit via the ACE National Guide. Go to http://www2.acenet.edu/credit/?fuseaction=browse.getOrganizationDetail&FICE=190163 and look for your exam.

#### **Other Learning Experiences**

This section provides a record of the service member's learning experiences that do not have credit recommended for one or more of the following reasons:

- (1) Course has not been evaluated by ACE.
- (2) Class attendance dates were not recorded in the service member's record.
- (3) Course was not completed during the ACE evaluation period.
- (4) Course was not evaluated by ACE at this specific location.

Course ID Date Taken Title Location Reason

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P-5G-1303	06-MAY-1994	Professional Development Off-Site Training Course	Officers Training Center, NETC Newport RI	1	
2F-SI5K/SQI8/202-SQIH AR-1406-0175	20-AUG-1996	Staff and Faculty Development Training	Naval Construction Training Center Gulfport Training Unit Fort Leonard Wood MO	3	
T9H K-6A-3216	22-MAY-1998	Landing Force Medical Staff Planning	Landing Force Training Command PAC NAB Coronado, CA	1	
SGITC	16-NOV-1998	Small Group Instructor Training Course	Defense Equal Opportunity Management Institute Patrick AFB FL	1	
7C-42H/500-F32 AR-1408-0358	23-AUG-2002	Human Resource Management Qualification	No Location Given	3	
720-OPME-4 AR-2201-0543	15-JUN-2006	Intermediate Level Education	Western Hemisphere Institute for Security Cooperation (WHINSEC) Ft Benning GA	3	
ORTC-400	27-JUL-2007	Leadership Development Course	Camp Robinson Camp Robinson AR	1	

# **END OF TRANSCRIPT**

# \*NOTICE TO ALL TRANSCRIPT REVIEWERS:

FOR FULL EXPLANATIONS OF ALL ITEMS FLAGGED ON THIS TRANSCRIPT, PLEASE REFER TO LEGEND FOLLOWING LAST PAGE OF TRANSCRIPT.

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# **JST Official Transcript Explanation**

The American Council on Education (ACE) is the nation's unifying voice for higher education. ACE serves as a consensus leader on key higher education issues and seeks to influence public policy through advocacy, research, and program initiatives. ACE's Military Programs evaluates formal service courses and occupations approved by a central authority, employing the services of teams of subject-matter specialists from colleges and universities (professors, deans, and other academicians) that, through the discussion and the application of evaluation procedures and guidelines, reach consensus on content, description, and amount of credit to be recommended for selected courses and occupations. For comprehensive information on the ACE Military Evaluation process, consult the Course and Occupation Evaluation Systems, described in the online Guide to the Evaluation of Educational Experiences in the Armed Services at: http://www.acenet.edu/higher-education/topics/Pages/College-Credit-for-Military-Service.aspx).

ACE, the American Association of Collegiate Registrars and Admissions Officers (AACRAO), and the Council for Higher Education Accreditation have developed a set of guidelines contained in the Joint Statement on the Transfer and Award of Credit (http://www.acenet.edu/news-room/Pages/Joint-Statement-on-the-Transfer-and-Award-of-Credit.aspx) that are intended to serve as a guide for institutions developing or reviewing policies dealing with transfer, acceptance and award of credit for courses and occupations completed in a variety of institutional and extrainstitutional settings, including the military. More information on guidelines for awarding credit for courses and occupations appearing on JST transcripts is contained in The AACRAO 2003 Academic Record and Transcript Guide.

Service members may request copies of JST transcripts directly from the Operation Centers at https://jst.doded.mil. ACE does not issue these transcripts or make any adjustments to missing or incorrect information contained in them. Service members must contact the respective service specific Operations Centers for adjustments or corrections to the transcripts. Colleges and universities may also receive web-based official copies of these documents by contacting the JST Operations Center at jst@doded.mil.

# **Understanding JST Transcripts**

The full exhibit and description for courses and occupations listed on JST transcripts can be found in the Guide to the Evaluation of Educational Experiences in the Armed Services which is available only online at: (http://www.acenet.edu/news-room/pages/military-guide-online.aspx) and updated on a daily basis as new courses and occupations are evaluated for recommended credit.

**Key to transcript terms:** 

Military Course ID - This is the number the military service has assigned for this particular course.

SH - Semester hours.

ACE Identifier - The number ACE assigns a particular course. Courses are identified by a 2-letter prefix that designates the military service (AF - Air Force, AR - Army, CG - Coast Guard, DD - Department of Defense, MC - Marine Corps, and NV - Navy), followed by a unique eight-digit course identifier:

ACE Credit Recommendation is listed in semester hours, in the following categories:

V = Vocational; L = Lower level (freshman or sophomore level); U = Upper level (Junior or Senior Level); G = Graduate level.

Dates Taken/Dates Held - Courses and occupations will normally have a start and end date that will show the time period the course was completed or the occupation was held.

Location - Valid location(s) where the course was completed.

**Occupational Codes:** 

Army MOS:

MOS - Army MOS has 5 digits. The first 3 digits identify the occupational specialty and the last 2 digits identify the skill level (E1-E4 = skill level 10; E5 = skill level 20; E6 = skill level 30; E7 = skill level 40; E8 - skill level 50; E9 = skill level 60).

Navy Rates and Ratings:

NER - Navy enlisted rates are occupation identifications assigned to personnel at paygrades E-1 to E-9. Each general rate involves the performance of entry-level tasks and leads to one or more ratings. Career patterns from recruit to master chief petty officer are identified by 4 to 5-digit codes.

NEC - The NEC Structure supplements the Enlisted Rating Structure by identifying skills requiring more specific identification than that provided by general rates and ratings and that are not rating-wide requirements. Selected NECS have been evaluated by ACE to date.

LDO, NWO - Limited Duty Officer, Navy Warrant Officer - Technical officer specialists who perform duties that are technically oriented, with skills acquired through experience and training that are limited in scope to other officer categories. These specialties are normally identified by 4 digits, each successively providing more precise identification of the individual holder.

Marine Corps:

MCE - an MOS has 4 digits and a descriptive title; the first 2 digits normally describe the occupational field and the last 2 digits identify the promotional level and specialty within the occupation.

MCO - officer MOS.

Coast Guard:

CGA - Coast Guard officer aviation competencies.

CGR - Enlisted rating structure used for classified enlisted personnel and qualifications, with career levels from recruit to master chief petty officer.

CGW - Coast Guard Warrant Officers are technical officer specialists who perform duties that are technically oriented and acquired through experience and training that is limited in scope and relation to other officer categories.

MATMEP - Maintenance Training Management and Evaluation Program, a standardized, documentable, level-progressive, technical skills management and evaluation program for enlisted aviation technical maintenance training. The Summary sheet submitted by the service member lists the current level of training completed and should be used by the evaluator to verify the attained level in awarding credit.

DANTES - The Defense Activity for Non-Traditional Education Support maintains the educational records of the service members who have completed DANTES subject Standardized Tests (DSSTs), CLEP examinations, and GED tests. For examinations administered at military installations, results of these tests may appear on JST transcripts for consideration in the award of the recommended credit. However, individual colleges and universities may reserve the right to request official scores directly from ETS or DANTES, to confirm completion of these exams and the credits recommended. COLLEGE LEVEL EXAMINATION PROGRAM (CLEP) - The College-Level Examination Program or CLEP provides students of any age with the opportunity to demonstrate college-level achievement through a program of exams in undergraduate college courses. There are 2,900 colleges that grant credit and/or advanced standing for CLEP exams.



# **SUMMARY**

Name: SOLDIER, I A	M		SSN: XXX-XX-XXXX				
ACE Exhibit Number	Military Course Number	Title / Subject		Date	Credit	Level	SOC Course Category Code
AR-2201-0399	750-BT	Basic Combat Tr	raining	23-SEP-1990			
		First Aid Marksmanship Outdoor Skills P Personal Physica			1 1 1 1	L L L L	
AR-1408-0200	7-12-C20-42A	Adjutant General	Officer Basic	16-DEC-1993			
		Business Common Office Administr Personnel Super Records Manage	ration vision		3 2 3 1	L L L L	
DD-1512-0003	DD-1512-0003	Defense Equal O Institute	pportunity Management	21-DEC-1995			
		l	Ethnic And Gender ralism And Diversity or Race,		3 3	L L	
		Introduction To	Survey Methods And oduction To Social Science		1	L	
		l '	Social Science or Introductinon		3	L	
		Jewish Studies			1	L	
		Public Administration	ration or Policy		3	L	
		Public Speaking, Debate or Persua	, Rhetoric, Argument and asive Techniques		2	L	
		Administrative F			1	U	
			ethods In Social Science		1	U	
		l	And Presentation Skills		1	U	
			racticum in Social Science		1	U	NG201 + NG2045
		Human Resource			1	U	MG201A/MG201B
		Instructional Me Racism/Sexism			1 1	U U	Education
DD-1408-0038	SAM-C		urity Assistance Management	05-MAR-1999			
		Supply Chain M	anagement		3	U	Logistics

Level: V=Vocational Certificate L=Lower Division Baccalaureate/Associate Degree U=Upper Division Baccalaureate G=Graduate This transcript represents credits RECOMMENDED by the American Council On Education (ACE) and is provided for your information and academic advisement, but is not an official component of the JST transcript.

Name: SOLDIER, I A	ΔM		SSN: XXX-XX-XXXX				
ACE Exhibit Number	Military Course Number	Title / Subject		Date	Credit	Level	SOC Course Category Code
DD-1512-0004	DD-1512-0004	Equal Employme Specialist	ent Opportunity (EEO)	05-NOV-1999	9		
		Cultural Diversit Interpersonal Re	y lationships In Organizations		1 3	L U	Cultural Studies
AR-1406-0193	QTC-010	Facilitator		23-MAR-200	1		
		Small Group Cor	mmunication		3	L	
AR-1408-0201	7-12-C23C 7-12-C23	Adjutant General Component Phas	Officer Advanced Reserve	27-JUL-2001			
		Personnel Super	vision		2	L	
DD-0504-0024	DINFOS-PAOQC	Public Affairs Of	ficer Qualification	13-AUG-2004	4		
		News Writing A Principles Of Pu Public Speaking Advanced Public	blic Relations		3 3 1 3	L L L U	CM004A/CM004B CM001A/CM001B CM004A/CM004B
MOS-21B-001	21B10	Combat Engineer	:	01-MAR-200:	5		
	Primary		anted on the basis of		0	L	
MOS-42A-001	42A40	Human Resource	s Specialist	01-JAN-2011			
		Business Commu Office Administr	ation		3 7	L L	CM007A/CM007B OF002A
		Word Processing Field Experience	or Computer Applications In Management		3 3	L U	MG124A/MG124B
		Human Resource	C		3	U	MG201A/MG201B
		Management			3	U	MG101A/MG101B
College Lev	el Examination P	rogram (CLE	P) & DANTES Subject	t Standard	lized Test	s (DSS	T)
Student's Score	Required by ACE	Title		Date Taken	Recmd Hrs	Sub Score1	Sub Verbal Score2 Score
53	50	Introductory Soci	ology	13-JAN-2011	3		
405	400	Principles of Sup	ervision	19-JAN-2011	3		
55	46	The Planet	Humanity: The Race To Save				
427	400	Ethics in America		20-JAN-2011			
420	400	Principles of Sup Personal Finance		20-JAN-2011			
406	400			20-JAN-2011			
53 420	46	Physical Geology Introduction to B		24-JAN-2011 25-JAN-2011	- 1		
440	400	minoduction to B	usiness	23-JAIN-2011	3		

Level: V=Vocational Certificate L=Lower Division Baccalaureate/Associate Degree U=Upper Division Baccalaureate G=Graduate This transcript represents credits RECOMMENDED by the American Council On Education (ACE) and is provided for your information and academic advisement, but is not an official component of the JST transcript.

<b>Name:</b> SOLDIER, I A	M		SSN: XXX-XX-XXXX				
ACE Exhibit Number	Military Course Number	Title / Subject		Date	Credit	Level	SOC Course Category Code
 Defense Lang	uage Proficiency T	est (DLPT)					
Student's	DLPT						nded Credit
Score	<b>Converted Score</b>	Title		Date Taken	Listen	Read	Speak
3+		Spanish		01-NOV-2011			
3		Spanish		01-NOV-2011			
2		Spanish		05-NOV-2011			

Level: V=Vocational Certificate L=Lower Division Baccalaureate/Associate Degree U=Upper Division Baccalaureate G=Graduate This transcript represents credits RECOMMENDED by the American Council On Education (ACE) and is provided for your information and academic advisement, but is not an official component of the JST transcript.