

ACE LEADERSHIP[®]

National Women's Leadership Forum

HOTEL AND TRAVEL INFORMATION

HERNDON, VA

December 6-8, 2017

MAIN HOTEL

The Hilton Washington Dulles Airport Hotel
13869 Park Center Road, Herndon, VA 20171
Phone: 703-478-2900

ROOM BLOCK

Hotel accommodations are exclusive for registered ACE program attendees. Please register for the 90th ACE NATIONAL WOMEN'S LEADERSHIP FORUM before securing your hotel reservation. Hotel reservations at the group rate is exclusively for registered attendees. To make reservations by phone call the 1-800-HILTONS and mention the ACE 2017 90th National Women's Leadership Forum. The group code is ACE125. To book online please use this link: [ACE 2017 90th NWLF Reservation Link](#).

ROOM RATES (Rates are valid 3 days before and 3 days after the program.)

Single/Double: \$149.00

RESERVATION DEADLINE

To receive the discounted room rate, please reserve your room in the American Council on Education room block before the cutoff date of **Tuesday, November 21, 2017**, subject to availability. Taxes and fees are not included in the room rate. A 6% sales and 6% occupancy tax will be added to the room rate.

CHECK IN/OUT

Check in time is: 3:00 p.m.

Check out time is: 12:00 noon

INTERNET

Complimentary wireless internet is available in the guest rooms. Basic wireless capability is also complimentary in the meeting space for all attendees.

HOTEL PARKING

Complimentary for all attendees

TRANSPORTATION

Washington Dulles International Airport
The airport is 3 miles (5 minutes)
Taxi \$9/one way

Washington National Airport
The airport is 28 miles (30 minutes)
Taxi \$50/one way; Super Shuttle: \$20

Thurgood Marshall Baltimore/Washington International Airport
The airport is 58 miles (75 minutes)
Taxi: \$40/one way; Super Shuttle: \$25

AIR TRAVEL

Air travel can be arranged by making reservations through:
your travel professional; or ACE's official travel company

American Express Business Travel (1-800-872-9954)

COMPLIMENTARY SHUTTLE SERVICE (4 am to 12:45 am). Pick-up is 15 and 45 minutes after the hour. Contact: 703-478-2900. Pick-up Location: Arrival Curve 2H on the lower level outside baggage claim. There is no courtesy phone.

For questions or concerns regarding reservations or logistics e-mail:

ACELeadership@acenet.edu

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